



Time Securities (Pvt.) Ltd.

**TREC HOLDER / BROKER
PAKISTAN STOCK EXCHANGE LIMITED**

SUB-ACCOUNT OPENING FORM FOR CORPORATE

NAME

TRADING A/C NO.

CDC SUB A/C NO.

05116 -

IAS A/C NO.



Time Securities (Pvt.) Ltd.

TREC HOLDER / BROKER: PAKISTAN STOCK EXCHANGE LTD.

TRADING A/C NO.

CDC PARTICIPANT I.D

05116

CDC SUB A/C NO.

IAS A/C NO.

Speciment Signature(s)

TITLE OF ACCOUNT _____ TEL: _____

Account to be operated

Singly ☐

Jointly ☐

Company ☐

Firm ☐

Name
Signature

Name
Signature

Name
Signature

Name
Signature

Above Signature verified by (NAME) _____ Signature _____

Admitted by (Signature) _____ Date _____

ENCLOSURES (FOR CORPORATE ENTITIES):

1. Certified true copy of Board Resolution (specimen provided as per Annexure 'A')
2. Certified true copies of Memorandum & Articles of Association.
3. List of authorized signatories.
4. List of nominated persons allowed to place orders.

NOTE

1. Each and every column must be filled in Block Letters.
2. Columns which are not applicable should be marked "NA" and also initiated.
3. Each Page of this form will be duly signed by the Account Holder (s) and the Broker.
4. Make Cheques Payable to Time Securities (Pvt.) Ltd.
5. Main Applicant will Sign at all Steric * Marks.
6. Joint Applicant will Sign at all Right ✓ Marks.



Time Securities (Pvt.) Ltd.

TREC HOLDER / BROKER: PAKISTAN STOCK EXCHANGE LTD.

Subject to Rules & Regulations of Pakistan Stock Exchange Ltd.

Head Office: 98-99, 2nd Floor, Stock Exchange Building, Stock Exchange Road, Karachi-74000

Tel: 32427056, 32428918 E-mail: timekse@hotmail.com, Website: www.timesec.pk

Branch Office: Mezzanine Floor, Umair Arcade 41/199, Risala Road, Saddar, Hyderabad.

Nature of Account

[Please tick (✓) appropriate box]

Nature of Account	Single	☐	Joint	☐	COMPANY	☐	FIRM	☐
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(Please use BLOCK LETTERS to fill the form)

A - MAIN APPLICANT

1. Name / Title of Account (as per CNIC):											
2. Father's / Husband's Name:											
3. Date of Birth:											
4. Nationality:											
5. Permanent Address:											
6. Mailing Address:											
7. Computerized National Identity Card No: In case of non-resident, please provide passport copy and No.											
8. NTN No. (optional)											
9. (a) Office Tel:				(b) Home Tel:				(c) Mobile:			
(d) Fax No.				(e) E-mail:				(f) Occupation:			
(g) Status: Resident ☐ Non - Resident ☐								(h) Gender: Male ☐ Female ☐			
PASSPORT No.:				Place of Issue				Date of Issue			

B- JOINT APPLICANT

1. Name / Title of Account (as per CNIC):											
2. Father's / Husband's Name:											
3. Date of Birth:											
4. Nationality:											
5. Permanent Address:											
6. Mailing Address:											
7. Computerized National Identity Card No: In case of non-resident, please provide passport copy and No.											
8. NTN No. (optional)											
9. (a) Office Tel:				(b) Home Tel:				(c) Mobile:			
(d) Fax No.				(e) E-mail:				(f) Occupation:			
(g) Status: Resident ☐ Non - Resident ☐								(h) Gender: Male ☐ Female ☐			
PASSPORT No.:				Place of Issue				Date of Issue			

C- JOINT APPLICANT

1. Name / Title of Account (as per CNIC):											
2. Father's / Husband's Name:											
3. Date of Birth:											
4. Nationality:											
5. Permanent Address:											
6. Mailing Address:											

7. Computerized National Identity Card No: In case of non-resident, please provide passport copy and No.								—									—	
8. NTN No. (optional)										—								
9. (a) Office Tel:		(b) Home Tel:							(c) Mobile:									
(d) Fax No.		(e) E-mail:							(f) Occupation:									
(g) Status: Resident ☐ Non - Resident ☐										(h) Gender: Male ☐ Female ☐								
PASSPORT No.:				Place of Issue						Date of Issue								
D- JOINT APPLICANT																		
1.Name / Title of Account (as per CNIC):																		
2. Father's / Husband's Name:																		
3. Date of Birth:																		
4. Nationality:																		
5. Permanent Address:																		
6. Mailing Address:																		
7. Computerized National Identity Card No: In case of non-resident, please provide passport copy and No.									—									—
8. NTN No. (optional)										—								
9. (a) Office Tel:		(b) Home Tel:							(c) Mobile:									
(d) Fax No.		(e) E-mail:							(f) Occupation:									
(g) Status: Resident ☐ Non - Resident ☐										(h) Gender: Male ☐ Female ☐								
PASSPORT No.:				Place of Issue						Date of Issue								
Declaration of Solvency																		
The company i.e. (the Account Holder) hereby declares that:																		
(a) It has not applied to be adjudicated as an insolvent and that it has not suspended payment and that it has not compounded with its creditors																		
(b) it is not un-discharged insolvent; and																		
(c) it has not been declared defaulter in repayment of loan(s) of a banks / financial institutions.																		
The authority of the Person (s) authorized to operate the Account will be clearly spelled out in the letter of authorization from the Account Holder.																		
Name of Authorized Persons to Operate the Account																		
The Account shall be operated by the following:																		
Names		Designation		Singly / Jointly		Specimen Signature		Other Instructions										
(a)																		
(b)																		
(c)																		
(d)																		
(e)																		
MARGIN IDEPOSIT																		
The Account Holder(s) hereby undertakes to deposit and maintain ____% margin against his/her/their outstanding trades/exposure for the purpose of trading in his/her/their account. The broker shall notify the Account Holder(s) about any change in the above margin requirements for the already executed trades at least 3 day prior to implementation of the revised margin requirements.																		
CONFIRMATION STATEMENT TO BE DELIVERED:																		
BY POST ☐					BY FAX ☐					BY E-MAIL ☐								

_____ For and behalf of Time Securities (Pvt) Ltd	* _____ Main Applicant	✓ _____ Joint Applicant 1	✓ _____ Joint Applicant 2	✓ _____ Joint Applicant 3
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Additional Information to be provided by Account Holder - Optional**Bank Details****Accounts With Other Brokers**

Name & Address of Bank(s)	Saving/Current Account #	Name of Broker(s)	Member Exchange	Client ID/Account

C - NOMINEE DETAILS

In the event of death of the Account Holder, the Nominee shall be entitled to receive securities/cash available in the account of the Account Holder after set-off against losses and liabilities in the account. In case of Joint Account, the survivor shall be entitled to receive securities/cash available in the account of the Account Holders, after set off /adjustment against losses and liabilities in the account.

1. Name of Nominee:**2. Father's / Husband's Name:****3. Relationship with A/c Holder:****4. Computerized National Identity Card No:***in case of non-resident, please provide passport copy and No.***5. Date of Birth (DD/MM/YYYY):****6. Postal Address:****7. E-mail:****8. Tel:****IMPORTANT**

Please read and understand the Terms and Conditions before signing and executing this form

SPECIAL TERMS AND CONDITIONS

The terms and conditions set herein below shall be equally binding on the Broker and the Account Holder(s).

1. All transactions between the parties shall be subject to the Atricles, Rules and Regulations of the Exchange, revised policies, Board Directions and new regulations to be framed in pursuance of Section 34 of the Securities & Exchange Ordinance, 1968. Moreover, all applicable provisions of the Securities & Exchange Ordinance, 1969 read with the Securities & Exchange Commission of Pakistan Act, 1997, Brokers and Agents Registration Rules, 2001, Securities and Exchange Rules 1971 and all directions/directives passed from time to time to regulate the trades between the parties and to regulate Brokers conduct and the Central Depository Companies of Pakistan Act, 1997, Rules framed there under and the National Clearing and Settlement System Regulations and any other law for the time being in force. The Broker shall ensure provisions of copies of all the above Laws, Rules and Regulations at his office for acerss to the Account Holder(s) during working hours.
- 1(a). In case any dispute in connection with the trade or transaction between the Broker and the Account Holder is not settled amicably, either party may reter the same to arbitration in accordance with the provisions of General Regulations of the Exchange, which shall be binding on both the parties. The Account Holder Hereby agrees that he would have no objectino if his name and other relevant particulars are placed on Excnange's datablase accessible by members of the Exchange if he fials or refuses to abide by or carryout andy arbitration award passed against him in his dispute with the Broker.
2. The amount deposited as seurity margin by the Account Holder(s) with the Broker shall only be used for the purposes of dealing in securities, such as fading and/or settlement of deliveries of securities on behalf of the Account Holder(s) The Borker shall not use such amounts for his own use.
- 2(a). The credit amount of the Account Holder(s) shall be kept by the broker in a separate bank account titled "Account Holder / Client Account" and shall not be used by the broker for his own busines.
3. The Broker shall be authorized to act on the verbal instructions of the Account Holder(s). The Broker shall provide a written confirmation of the executed transactions as required under rule 4(4) of the Securities & Exchange Rules, 1977, and all

For and behalf of Time Securities (Pvt) Ltd

*
Main Applicant✓
Joint Applicant 1✓
Joint Applicant 2✓
Joint Applicant 3

- 3(a). transactions recorded by the Broker in his books shall be conclusive and binding upon the Account Holder(s), which shall not be questioned by him/her/them, subject to clause 5 below.

Or

The Account Holder(s) shall give written instructions for the sale/purchase of securities to the Broker. The Account Holder(s) shall not give any verbal/oral instructions. The Broker shall provide a written confirmation of the executed transactions as required under rule 4(4) of the Securities & Exchange Rules, 1971, and all such transactions recorded by the Broker in his books shall be conclusive and binding upon the Account Holder(s), which shall not be questioned by him/her/them. subject to clause 5 below.

4. The Broker shall provide the confirmation of the executed transactions to the _____ (Name of Account Holder) at the above stated address by means of acceptable mode of communication or by hand subject to acknowledgment receipt as noted in clause 16.
5. In case there are any error(s) in the daily confirmation statement, the Account Holder(s) shall report the same to the Broker within one-business day of the receipt of confirmation. in case the Account Holder(s) do not respond within one business day of the receipt of the said daily confirmation statement, the confirmation statement shall be deemed conclusively accepted by the Account Holder(s).
6. In the event that the Account Holder(s) fail(s) to deposit additional cash or securities as margin within one business day of the margin call (in writing), the Broker shall have absolute discretion to and, without further notice to Account Holder(s), liquidate the Account Holder(s) outstanding positions, including the securities purchased and carried in such account, so that the margin is maintained at the required level.
- 7(a). The Broker shall be responsible to ensure delivery of CDC eligible securities in the CDC account of the Account Holder(s) subject to full payment by the Account Holder(s). in case of companies which are not on the CDS, the Broker shall ensure delivery of physical shares along with verified transfer deeds against payments, to the Account Holder(s). Further, the Broker shall be responsible for the payment of any credit cash balance available in the account of the Account Holder preferably in form of A/c Payee cross cheque only within 1 business day of the request of the Account Holder(s) (subject to the maintenance of the margin requirements)
- (b) In the event of non-receipt of payment from the Account Holder on settlement day against securities bought on account of the Account Holder, the Broker may transfer such securities to his Collateral Account under intimation to the Exchange, after complying with the requirements as mentioned in the General Regulations of the Exchange.
8. The Broker shall accept from the Account Holder(s) payments through "A/c Payee Only" crossed cheque, bank drafts, pay orders or other crossed banking instruments in case of amounts in excess of Rs. 25,000/- Electronic transfer of funds to the Broker through banks would be regarded as good as cheque. The Broker shall be responsible to provide the receipt to the Account Holder(s) in the name of the Account Holder(s) duly signed by authorized agents/employee of the Broker and the Account Holder(s) shall be responsible to obtain the receipt thereof. In case of cash dealings, proper receipt will be taken and given to the Account Holder(s), specifically mentioning if payment is for margin or the purchase of securities. The broker shall immediately deposit in its bank account all cash received in whole i.e. no payments shall be made from the cash received from clients. However, in exceptional circumstances, where it becomes necessary for Broker to accept cash in excess of Rs. 25,000/-, the Broker shall immediately report within one business day such instances with rationale thereof to the Exchange in accordance with the mechanism prescribed by the Exchange.
9. The members shall make all the payments of Rs. 25,000/- and above, through crossed cheques / bank drafts / pay orders or any other crossed banking instruments showing payment of amount from their business bank account. Copies of these payment instruments including cheques, pay orders, demand drafts and online instructions shall be kept in record for a minimum period of five years.
10. The Account Holder(s) shall have a right to obtain a copy of his/her or their ledger statement under official seal and signature of the Broker or his authorized representative on a periodic basis. In case of any discrepancy in the ledger statement, the Account Holder(s) shall inform the Broker within 1 day of receipt of the ledger statement to remove such discrepancy.
11. The Account Holder(s) shall operate the account and execute transactions himself/herself/themselves unless the Account Holder(s) authorize Mr./Ms./_____ I. D. No. _____ to transact in the account. All transactions executed by the authorized person shall be binding upon the Account Holder(s).
12. For Joint Account Holder(s) only:
We, the Account Holders shall operate the account jointly or severally and the instructions issued either jointly or severally shall be binding on us as well as upon the broker respect of the joint titled account.

Or

Our titled account shall be operated only by _____ who shall be deemed as the authorized person for operating the joint account or issuing any instructions relating there to.

13. The Broker shall be responsible to append a list of his authorized agents/traders and designated employees, who can deal with the Account Holder(s), with this account opening form and a copy of both the opening form and the list will be provided to the Account Holder(s) Any change therein shall be intimated in writing to the Account Holder(s) with immediate effect.
14. The Broker shall debit the account of the Account Holder(s) for the commission charges or any other charges in connection with the brokerage services rendered, which shall be clearly detailed in the ledger statement/daily confirmations.
15. The Broker shall not disclose the information of the transactions of the Account Holders to any third party and shall maintain the confidentiality of this information. However, in case the Exchange or the Commission, as the case may be, requires any such information, the Broker shall be obliged to disclose the same for which the Account Holder(s) shall not raise any objection whatsoever.
16. In case a Broker converts his individual membership rights to corporate membership and vice versa the agreement and conditions laid down herein above shall remain effective unless otherwise agreed by the parties.
17. Acceptable mode of communication between the Account Holder(s) and the Broker shall be through letter (courier/registered post/fax/E-mail) or by hand subject to receipt/acknowledgment. The onus of proving that the e-mail has been received by the recipient shall be on the sender sending the e-mail. Confirmation of orders to clients made through fax or e-mail will have a time record.
18. All orders received telephonically and placed on KATS shall be supported by recording on dedicated telephonic lines, preferably connected with a computerized taping system so as the orders could possibly be sorted on UIN basis and made user friendly.
19. In case of change of address or contact numbers of either party, the concerned party shall immediately notify the other party of the changes in writing.
20. I/We, the Account Holder(s) acknowledge receipt of this account opening form (signed here by me/us in duplicate) along with the copies of all the annexures and I/we, the Account Holder(s) also undertake that I/we have understood all the above terms and conditions of this agreement which are acceptable to me/us.
21. I/We, the Account Holder(s) understand that the shares trading business carries risk and subject to the due diligence on part of the broker I/we may incur losses for which I/we, the Account Holder(s) shall not hold the Broker responsible.
22. I/We, the Account Holder(s) further confirm that all information given in this application is true and complete and hereby authorize the Broker to verify and information mentioned above.

FOR AND ON BEHALF OF BROKER

Name:

Signature:

Designation:

WITNESSES

1. Name:

Signature:

CNIC No:

2. Name:

Signature:

CNIC No:

For and behalf of Time Securities (Pvt) Ltd

*
Main Applicant

✓
Joint Applicant 1

✓
Joint Applicant 2

✓
Joint Applicant 3

(Type on Company Letter Head)

Annexure -'A'

Board Resolution

"RESOLVED that an application be made on behalf of _____ (name of entity) to _____ ("broker") for opening an Account and for the afore-said purpose the Account Opening Form including Terms and Conditions as set out herein be executed on behalf of _____ (name of entity).

FURTHER RESOLVED that Mr./Ms. _____ and Mr./Ms. _____ be and are hereby authorized and empowered, either singly/jointly for and on behalf of _____ (name of entity) to sign and execute and deliver this Account Opening Form and Terms & Conditions and other documents in connection therewith, and to do any other act, deed or thing for and on behalf of _____ (name of entity) in respect of company's application for opening an Account.

FURTHER RESOLVED that Mr./Ms. _____ and Mr./Ms. _____ be and are hereby authorized and empowered, either singly/jointly to represent to the broker on all matters pertaining to the maintenance and operation of the Account, to deal, liase and correspond with broker and give instructions to fulfill all the responsibilities and obligations to broker under the Law, Rules and Regulations and the Terms and Conditions in relation to the Account from time to time, and to deal with other incidental and ancillary acts, things and deeds".

Signatures of the Directors

1. _____
3. _____
5. _____

2. _____
4. _____

Date of Resolution: _____

_____ X _____ X _____ X _____



Time Securities (Pvt.) Limited

TREC HOLDER / BROKER : PAKISTAN STOCK EXCHANGE LTD
Subject to Rules & Regulations of Pakistan Stock Exchange Limited
Head Office :98-99,2nd Floor, Pakistan Stock Exchange Building, Stock
Exchange Road, Karachi -74000 Tel: 02132427056, 2428918
Email: timekse@hotmail.com, Website : www.timesec.pk
Branch Office: Mezzanine Floor, Umair Arcade 41/199,Risala Road, Saddar Hyderabad

(For official use of the Participant only)	
Application Form No:	
CDS Participant ID:	05116
Sub-Account No:	
Trading Account No: (if applicable)	

SUB-ACCOUNT OPENING FORM FOR A COMPANY OR OTHER BODY CORPORATE
(Sub-Accounts are opened and maintained by Participants in accordance with the CDC Regulations made pursuant to
Section 4 of the Central Depositories Act, 1997)

(Please use BLOCK LETTERS to fill the form)

We hereby apply for opening of our Sub-Account under the Account Family of [insert name of the Participant] (hereinafter referred to as "Participant") maintained in the Central Depository System ("CDS") of the Central Depository Company of Pakistan Limited ("CDC"). Our particulars are given as under:

A. REGISTRATION (AND OTHER) DETAILS OF APPLICANT															
1. Full name of Applicant (As per constitutive documents)															
2. Registration Number / Unique Identification Number ("UIN")															
3. Contact Details of Applicant:															
(a) Mailing Address:															
(b) Contact No:															
• Land Line Number:															
• Local Mobile Number of Contact Person(*)															
(c) Fax:															
(d) E-mail (*):															
(e) Registered Office/Head Office Address:															
4. Details of Contact Person of the Applicant:															
(Should only be an official or an Attorney of the Applicant)															
(a) Name Mr./Mrs./Ms.:															
(b) Association of the Attorney with the Applicant:															
(c) Address:															
(d) CNIC No:															
[only where Contact Person is an Attorney]															
(e) Expiry date of CNIC:															
(f) Contact No:															
• Land Line Number:															
• Local Mobile Number of Contact Person(*)															
(g) Fax:															
(h) E-mail address (*):															
5. Shareholder Category [Please tick (✓) the appropriate box]															
☐ Investment Company															
☐ Insurance Company															
☐ Charitable Trust															
☐ Leasing Company															
☐ Bank/Financial Institution															
☐ Joint Stock Company															
☐ Modaraba															
☐ Modaraba Management Company															
☐ Cooperative Society															
☐ Mutual Fund															
☐ Other (Please specify)															
B. OTHER INFORMATION OF APPLICANT															
1. Dividend Mandate [Please tick (✓) the appropriate box]															
☐ Yes ☐ No															
If yes, please give details:															
(a) Account Title:															
(b) Account No:															
(c) Name of Bank:															
(d) Branch:															
(e) Address:															
2. National Tax No. (Optional)															
3. Nationality:															
4. Residential Status [Please tick (✓) the appropriate box]															
Resident Non-Resident Repatriable Non-Repatriable															
Pakistani															
Foreign Company / Corporate body															
5. If you are maintaining any Special Convertible Rupee Account ("SCRA"), please provide details in (a) to (c):															
(a) SCRA Account No:															
(b) Bank Name:															
(c) Branch Details:															

*At least one field must be mandatorily filled.

Signatures:

Authorized signatories of the Applicant

Participant

C. CDC SMS / IVR/ WEB SERVICES (“CDC access”)										
CDC provides FREE OF COST services under CDC access whereby sub-account holders can have real time access to their account related information.										
1(a). SMS or eAlert/eStatement is a mandatory service, where alerts are sent whenever certain activities take place in a sub-account. eStatement is a service where your account balance statement will be electronically transmitted to your email address. Please subscribe to either SMS or eAlert/eStatement service as a mandatory requirement. You can also subscribe to both the services.										
	Short Messaging Service (SMS)				Mobile No.(†)			† Of Contact Person as provided in Part A of this Form		
	eAlert / eStatement Service				Email Address (†)					
1(b). If you have subscribed for eStatement, please specify the frequency of eStatement: <i>[Please tick (✓) the appropriate box]</i>				Monthly	☐		Quarterly	☐		
2. Do you wish to subscribe to free of cost IVR Service? <i>[Please tick (✓) the appropriate box]</i>					☐	Yes	☐	No		
3. Do you wish to subscribe to free of cost Web Service? <i>[Please tick (✓) the appropriate box]</i>					☐	Yes	☐	No		
If you are subscribing to IVR and/or Web Service, please provide following details of your Contact Person:										
(a) Date of Birth (DD / MM / YYYY)					/			/		
(b) Mother’s Maiden Name:					(c) Email Address (Of Contact Person as provided in Part A of this Form)					
D. SUB-ACCOUNT OPERATING INSTRUCTIONS										
1. Signatory(ies) to give instruction to the Participant pertaining to the operations of the Sub-Account. <i>(Please specify sub- account operating instructions in the relevant column along with names and specimen signatures of authorised signatories)</i>			Names of Signatory(ies)				Specimen Signatures			
			(a)							
			(b)							
			(c)							
			(d)							
2. Sub-Account Operating Instructions: <i>[Please (✓) appropriate box]</i>			☐	Singly				☐	Attorney	
			☐	Jointly [any]_____				☐	Any other	
							Please specify:			
E. AUTHORIZATION UNDER SECTIONS 12 AND 24 OF THE ACT EXCLUSIVELY FOR SETTLEMENT OF UNDERLYING TRADES INCLUDING PLEDGE AND RECOVERY OF CHARGES AND LOSSES										
We the undersigned, hereby give our express authority to the Participant under Section 12 and Section 24 of the Central Depositories Act, 1997 to handle Book-entry Securities beneficially owned by us and entered in our Sub-Account maintained with the Participant for securities transactions that are exclusively meant for the following purposes: a. For the settlement of any underlying market transactions (trades) including off market transactions made by us from time to time; b. For pledge securities transactions with any Stock Exchange or a Clearing Company relating to any of our underlying market transactions (trades) to be settled through the Clearing Company from time to time; b a. For, where applicable, pledging of our securities only with a Stock Exchange in accordance with the requirements of regulations of such Stock Exchange for meeting any shortfall in the margin and/or mark-to-market losses requirements of the Participant and/or other Sub-Account Holders of the Participant; c. For the recovery of payment against any underlying market purchase transactions made by us from time to time; d. Movement by us from time to time of our Book-entry Securities from our Sub-Account under the Main Account under the control of the Participant to our Sub-Account under another Main Account under the control of the Participant or to our Sub-Account under any Main Account which is under the control of another Participant or to our Investor Account; e. Securities transactions pertaining to any lending or borrowing of Securities made by us from time to time in accordance with the CDC Regulations; f. For the recovery of any charges or losses against any or all of the above transactions carried out by us or services availed; and/or g. Delivery Transaction made by us for any other purposes as prescribed by the Commission from time to time. Specific authority on each occasion shall be given by us to the Participant for handling of Book-entry Securities beneficially owned by us for all other purposes as permitted under the applicable laws and regulations. ----- Note: Please note that above shall serve as a one-time fixed authorization to the Participant for handling of Book-entry Securities owned by the undersigned Sub-Account Holder(s) and entered in their Sub-Account maintained with the Participant. Handling of Book-entry Securities for all other purposes should however require specific authority in writing from the undersigned Sub-Account Holder(s) in favour of the Participant. For handling of Book-entry Securities worth Rs. 500,000/- and above, the above mentioned specific authority shall be obtained on non-judicial stamp paper.										

*At least one field must be mandatorily filled.

Signatures:

Authorized signatories of the Applicant

Participant

IMPORTANT

Please read and understand the Terms and Conditions before signing and executing this form

TERMS AND CONDITIONS

- The Terms and Conditions set herein below shall govern the Sub-Account forming part of the Account Family of the CDS Participant Account of the Participant, which shall be binding on the Sub-Account Holder as well as the Participant:
- Provisions of the Central Depositories Act, 1997 (“**the Act**”) and the Central Depository Company of Pakistan Limited Regulations (“**the Regulations**”) as amended from time to time and the CDC’s Operating Manual/Operating Instructions developed and issued pursuant thereto from time to time and any other by-laws, directives of the Securities and Exchange Commission of Pakistan issued from time to time, shall govern the opening, maintenance and operations of the Sub-Account.
 - Each page of this form should be duly signed by the authorized signatories of the Applicant and the Participant or any authorized person of the Participant.
 - The Participant shall ensure provision of copies of all the relevant laws, rules and regulations at his office for access to the Sub-Account Holder(s) during working hours.
 - The Participant shall provide a list of his authorized agents/traders and designated employees, who can deal with the Sub-Account Holder(s) from time to time. Any change(s) therein shall forthwith be intimated in writing to the Sub-Account Holder(s).
 - The Registration Details and such other information specified by the Applicant in this form for opening of the Sub-Account appear in the Sub-Account to be established by the Participant in the Central Depository System who shall ensure the correctness and completeness of the same. Any change therein notified by the Sub-Account Holder from time to time in writing to the Participant shall reflect in the Sub-Account of such Sub-Account Holder.
 - The Book-entry Securities owned by the Sub-Account Holder shall be exclusively entered in the Sub-Account of such Sub-Account Holder.
 - Transfer, Pledge and Withdrawal of Book-entry Securities entered in the Sub-Account of the Sub-Account Holder shall only be made from time to time in accordance with the authorization given by the Sub-Account Holder to the Participant in Part (E) above pursuant to Sections 12 and 24 of the Act. Such authorization shall constitutes the congregated / entire authorizations by the Sub-Account Holder(s) in favour of the Participant and supersedes and cancels all prior authorizations (oral, written or electronic) including any different, conflicting or additional terms which appear on any agreement or form the Sub-Account Holder(s) has executed in favour of the Participant.
 - Participant shall be liable to give due and timely effect to the instructions of the Sub-Account Holder given in terms of the above-referred authorization with respect to transfer, pledge and withdrawal of Book-entry Securities entered in his Sub-Account under the control of the Participant. Such instructions, among other matters, may include closing of Sub-Account.
 - Participant shall send within 10 days of end of each quarter Account Balance statement to the Sub-Account Holder without any fee or charge showing the number of every Book-entry Security entered in his Sub-Account as of the end of the preceding quarter. Such Account Balance statement shall be generated from the CDS. Further, the Sub-Account Holder may request for such statement (including Account Activity reports) from the Participant at any time on payment of a fee on cost basis as prescribed by the Participant. The Participant shall be liable to provide such report/statement to the Sub-Account Holder within 3 Business Days from the date of receipt of such request, with or without charges.
 - In consideration for the facilities and services provided to the Sub-Account Holder by the Participant, the Sub-Account Holder shall pay fees and charges to the Participant as applicable for availing such facilities and services under the Act, the Regulations and these Terms & Conditions. In case of outstanding payment against any underlying market purchase transaction, charges and/or losses against the Sub-Account Holder, the Participant shall have the right, subject to Clause 7 above and under prior intimation to the Sub-Account Holder to clear the payment, charges and/or losses (including any shortfall in margin requirements) within the reasonable time prescribed by the Participant, to dispose off the necessary number of Book-entry Securities of the Sub-Account Holder and apply the net proceeds thereof towards the adjustment of such outstanding payment, charges and/or losses, provided that the Participant shall report the disposal of such Securities to the relevant Stock Exchange as an off-market transaction where the Securities are transferred from the Sub-Account to the House Account of the Participant.
 - Participant shall have the right, subject to 20 Business Days prior written notice to the Sub-Account Holder to close the Sub-Account if it becomes dormant with no holding balances. No Sub-Account shall be treated as dormant unless there is no activity for continuous six months.
 - Where admission of Participant to the CDS is suspended or terminated by the CDC, the Sub-Account Holder shall have the right, subject to the Regulations and the Procedures made thereunder, to request CDC to change his Controlling Account Holder and Participant shall extend full cooperation to the Sub-Account Holder in every regard, without prejudice to his right of recovery of any dues or receivable from the Sub-Account Holder.
 - These Terms and Conditions shall be binding on the Participant’s nominee, legal representative, successors in interest and/or permitted assigns.
 - In the event of any conflict between these Terms and Conditions and the terms and conditions contained in Trading Account Opening Form or any other forms/authorizations prescribed by the Participant or otherwise, the Terms and Conditions contained herein shall prevail, insofar as it is related to the custodial services to be provided by the Participant under the legal framework of CDC.
 - The provision of services as provided for hereunder shall not constitute Participant as trustee and the Participant shall have no trust or other obligation in respect of the Book-entry Securities except as agreed by the Participant separately in writing.
 - The Participant is not acting under this application form as Investment Manager or Investment Advisor to the Sub-Account Holder(s).
 - The Participant should ensure due protection to the Sub-Account Holder regarding rights to dividend, rights or bonus shares etc. in respect of transactions routed through him and not do anything which is likely to harm the interest of the Sub-Account Holder with/from whom it may have had transactions in securities.
 - Subject to Section 21 of the Act, Participant shall maintain complete confidentiality of any information or document that is in his knowledge or possession or control relating to the affairs of the Sub-Account Holder(s), and in particular, relating to their Sub-Account(s), and shall not give, divulge, reveal or otherwise disclose such information or document to any other person.
 - These Terms and Conditions shall be deemed to have been amended, altered and/or modified if rights and duties of the parties hereto are altered by virtue of change in law, rules, regulations etc. of SECP and/or articles, rules, regulations of the Stock Exchanges and/or the Act, CDC Regulations, CDC’s Operating Manual/Operating Procedures and/or any circular, directive or direction issued therein, such changes shall be deemed to have been incorporated and modified the rights and duties of the parties hereto.
 - The Participant shall ensure that duly filled in and signed copy of this form along with the acknowledgement receipt is provided to the Sub-Account Holder.

Signatures:

Authorized signatories of the Applicant

Participant

DECLARATION & UNDERTAKING

We, the undersigned, hereby declare that:

- We are not in receivership, court-appointed managership or under winding-up or under any analogous form of administration;
- We are not applied to be adjudicated as an insolvent and that we have not suspended payment and that we have not compounded with our creditors;
- We are not an undischarged insolvent;
- None of our chief executive, directors or other officers have, at any time within 5 years before making this application, been convicted of an offence involving moral turpitude or a non-cognisable offence against any law in connection with our business, professional or commercial activities;
- We confirm having read and understood the above Terms and Conditions and we hereby unconditionally and irrevocably agree and undertake to be bound by and to comply with the above Terms and Conditions and any other terms and conditions which may be notified from time to time with the approval of the concerned authorities modifying or substituting all or any of the above Terms and Conditions in connection with the opening, maintenance and operation of the Sub-Account;
- We, being the Applicant, hereby further confirm that all the information contained in this form is true and correct to the best of our knowledge as on the date of making this application; and
- We further agree that any false/misleading information by us or suspension of any material fact will render our Sub-Account liable for termination and further action under the law.
- We hereby now apply for opening, maintaining, operation of Sub-Account forming part of the Account Family of CDS Participant Account of the Participant.

Signatures:

Authorized signatories of the Applicant

Participant

DISCLAIMER FOR CDC ACCESS

The main objective of providing information, reports and account maintenance services through the Interactive Voice Response System, Internet /Web access and Short Messaging Service (“SMS”) or any other value added service is to facilitate the Sub-Account Holders (“Users”) with a more modern way to access their information. CDC makes no other warranty of the IVR, Internet /Web access, SMS or any other value added services and Users hereby unconditionally agree that they shall make use of the internet/web access subject to all hazards and circumstances as exist with the use of the internet. CDC shall not be liable to any Users for providing and making available such services and for failure or delay in the provision of SMS to Users and all Users, who use the IVR, internet access, SMS or any other value added services, shall be deemed to have indemnified CDC, its directors, officers and employees for the time being in office and held them harmless from and against any losses, damages, costs and expenses incurred or suffered by them as a consequence of use of the IVR system, internet/web access, SMS or any other value added services.

All Users hereby warrant and agree that their access of the internet /web by the use of a User-ID and login is an advanced electronic signature and upon issuance of such User-ID to the user, they hereby waive any right to raise any objection to the compliance of the User-ID and login with the criteria of an advance electronic signature.

All Users shall by signing this Form and by their conduct of accessing the IVR, internet/Web access, SMS or any other value added services agree to all the terms and conditions and terms of use as shall appear on the CDC website at www.cdcaccess.com.pk which shall be deemed to have been read and agreed to by the Users before signing this form.

Authorized Signatories of the Applicant:										Date & Place:									
For and on behalf of (In case if signed by the Attorney on behalf of the Applicant)																			
We hereby agree to admit the Applicant as the Sub-Account Holder in terms of the above Terms and Conditions as amended from time to time and shall abide by the same in respect of opening, maintenance and operation of such Sub-Account.																			
Name of Participant:										Date:									
Participant’s Seal & Signature:																			
Witnesses:																			
1. Name:																			
Signature:		CNIC No.								-								-	
2. Name:																			
Signature:		CNIC No.								-								-	

- Enclosures:
- 1) Certified copy of Board Resolution/Power of Attorney*.
 - 2) Attested copies of Computerized National Identity Cards/NICOP/Passports of the Authorized Signatories.
 - 3) Certified copies of Constitutive Documents of the Applicant (Memorandum & Articles of Association, Act/Charter/Statute/Bylaws/Rules & Regulations, Certificate of Incorporation, Certificate of commencement of business, Prospectus for Modaraba, relevant licences and registration issued by regulatory bodies etc.)*.
 - 4) Certified copy of NTN Certificate (if applicable).
 - 5) Certified copy of list of Directors/Trustees (if applicable)*.
- * Where the Applicant is a non-resident or foreign company/entity, duly consularized copy of Board Resolution/Power of Attorney along with Constitutive Documents and List of Directors/Trustees by the Consul General of Pakistan having jurisdiction over the Applicant should be submitted.

H. FOR THE USE OF PARTICIPANT ONLY											
Particulars of Sub-Account Opening Form verified by :											
					Stamp:						
Application:		☐	Approved		☐	Rejected		Signature: (Authorized signatory)		Date:	
Sub-Account no. issued:											
Account opened by:											
Saved by:					Posted by:						
Signature:		Date:			Signature:		Date:				
Remarks: (if any)											

ACKNOWLEDGEMENT RECEIPT									
Application No:					Date of receipt:				
I/We hereby confirm and acknowledge the receipt of duly filled and signed Sub-Account Opening Form from the following Applicant:									
[Insert Name of Applicant(s)]					Participant’s Seal & Signature:				
1.									
2.									
3.									
4.									